

SCHEDULE "B":MONTHLY REPORT

Municipality Monthly Court Cost Payment Report to Ministry of Transportation

Municipality _____
Reporting Period (yyyy/mm/dd) _____ to (yyyy/mm/dd) _____
Customer (POA) A/C No. _____

Payment Categories	No. of Fully Paid Tickets Issued	Municipality Service Fee	Total Amount Remitted to Ministry
"Deemed Not to Dispute" (Article 4.1 (1)b of the Authorized Requester Agreement)	(1)	(2)	(3)
"Fail to Respond" (payment received after Notice of Fine and Due Date but before plate denial) (Article 4.1 (1) a of the Authorized Requester Agreement)	(4)	(5) This is \$.25 times box (4)	(6) This is \$8.75 times box (4)
"Fail to Respond" (payment received after plate denial) (Article 4.1(1) a of the Authorized Requester Agreement)	(7)	(8) This is \$.25 times box (7)	(9) This is \$8.75 times box (7)
Totals:	(10)	(11)	(12)

Conditions:

Amount of Cheque attached (same as box 12) _____

(Cheque No. _____ Issue Date _____)

Signature of Treasurer or Chief Financial Officer _____

Please make cheques payable to Minister of Finance/Ministry of Transportation.
These cost payments are collected by the municipalities and forwarded to the Ministry of Transportation under the authority of POA Regulations 945 and 949 and the

Ministry of Transportation
Licensing Administration Office
Attn: Supervisor, Data Access & Control Unit
2680 Keele Street
Downsview ON M3M 3E6

SCHEDULE "C" - ANNUAL REPORT

Annual Program Performance Statistics from Municipality to Ministry of Transportation

Reporting Period (yyyy/mm/dd) _____ to (yyyy/mm/dd) _____

Name of municipality: _____

Customer A/C No: _____

Stages	Data Requested	Volume
Parking Infraction Notices Issued	Number of Parking Infraction Notices Issued ¹	
	Total Number Elected Trial ²	
	Number Attended	
	Number Failed to Show Up	
	Number Paid Prior to NIC	
Notice of Impending Conviction (NIC)	Number of NIC Issued	
	Number of Tickets Paid After NIC Issued	
Notice of Fine and Due Date (NFDD)	Number of NFDD Issued	
	Number of Tickets Paid After NFDD Issued but Before Plate Denial	
	Total Amount Paid After NFDD Issued but Before Plate Denial (\$)	
Plate Denial	Number of Tickets Resulting in Plate Denial	
	Number of Tickets Paid w/ Plate Renewal	
	Total Amount Paid w/ Plate Renewal (\$)	
	Total Amount Outstanding at Plate Denial (\$)	
Outstanding	Number of Tickets Receiving Partial Payment	
	Number of Outstanding Tickets Due to Extension	
	Number of Outstanding Tickets Due to Other Reasons	
Stopped/cancelled	Number of Tickets Stopped / Cancelled	
Re-opening	Number of Tickets of Re-opening	

Please send to :
 Ministry of Transportation
 Licensing Administration Office
 Attn: Supervisor, Data Access & Control Unit
 2680 Keele Street
 Downsview ON M3M 3E6

¹ For the first annual report (1998/99), this represents number of tickets issued from July 1, 1998 to March 31, 1999. Subsequent years are from April 1 till March 31.

² Data required for this row and below will be referring to all tickets issued from July 1, 1998 onwards till the end of the reporting year.

SCHEDULE D - MINISTRY REPORT

Annual Report from Ministry of Transportation to Municipality
Reporting Period (yyyy/mm/dd) _____ to (yyyy/mm/dd) _____
Name of municipality: _____
Customer A/C No: _____

Month	Total Amount Remitted to Ministry from Municipality Pursuant to Agreement	Number Of Plate Enquiries Requested By The Municipality	
		Certified	Uncertified
April			
May			
June			
July			
August			
September			
October			
November			
December			
January			
February			
March			
Yearly Totals			

SCHEDULE "E"


Government Requester Employer\Employee Security Statement

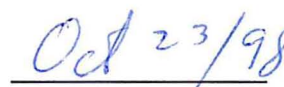
Employee Name:	Ernie Cronier
Division:	Building & Enforcement Services
Position #:	072


Town of Pelham, hereinafter referred to as the Municipality, is licensed to receive confidential and personal information from data bases administered by the Ontario Ministry of Transportation (hereinafter referred to as the Ministry). The Municipality and the Ministry are committed to protect this information from unauthorized access, use or disclosure. The following policies have been adopted to address employees'/agents' responsibilities for handling and protecting this information.

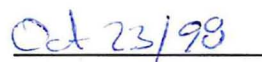
1. As an employee of the Municipality, you may access information only when necessary to perform work assigned by a supervisor in the course of your employment. You must not access or use the information from any Ministry file or database for personal reasons. (Examples of inappropriate access or misuse of information include, but are not limited to: making inquiries for personal use or processing transactions on your own records or those of your friends or relatives; accessing information about another person, including locating their residence address, for any reason for which it is not related to your work responsibilities or authorized by your supervisor.)
2. You may disclose information from a Ministry database or file only to individuals who have been authorized to receive it through appropriate procedures which have been authorized by the Ministry. (Examples of unauthorized disclosures include but are not limited to: looking up someone's address for a friend.)

I have read and I understand the security policies stated above, and will comply with them and any other security policies issued in the future by the Ministry or the Municipality. I understand that failure to comply with these policies may result in disciplinary action and/or civil or criminal prosecution in accordance with applicable statutes.


Signature of Employee


Date


Witnessed By


Date

THE CORPORATION OF THE
TOWN OF PELHAM
BY-LAW NO. 2040 (1998)


Being a by-law to authorize the Mayor and Clerk to enter into
a Government Authorized Requester Agreement with Her
Majesty The Queen in Right of the Province of Ontario, as
represented by the Ministry of Transportation.

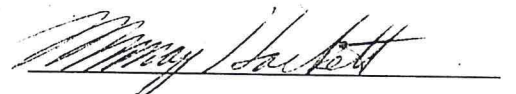
WHEREAS the Council of the Corporation of the Town of Pelham deems it
desirable to enter into a Government Authorized Requester Agreement with Her Majesty the
Queen in Right of the Province of Ontario, as represented by the Ministry of Transportation;

NOW THEREFORE THE CORPORATION OF THE TOWN OF PELHAM
ENACT AS FOLLOWS:

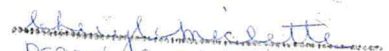
- (1) THAT the Agreement attached hereto and made part of this By-law between
Her Majesty the Queen in Right of the Province of Ontario, as represented by the Ministry
of Transportation and the Corporation of the Town of Pelham be and the same is hereby
approved.
- (2) THAT the Mayor and Clerk be and each of them is hereby authorized and instructed
on behalf of the Corporation of the Town of Pelham to execute the said agreement and the
Clerk is hereby authorized to affix the Corporate Seal thereto.

READ A FIRST, SECOND AND THIRD TIME
AND FINALLY PASSED BY COUNCIL THIS
19TH DAY OF OCTOBER, 1998 A.D.


MAYOR


CLERK

TOWN OF PELHAM
CERTIFIED A TRUE COPY


DEPUTY CLERK