

THIS AGREEMENT made this 5th day of December, 2000

B E T W E E N:

THE CORPORATION OF THE TOWN OF PELHAM

hereinafter referred to as the **“Corporation”**

- AND -

RAYMOND R. HILL-JOHNSON

hereinafter referred to as the **“Employee”**

WHEREAS the Corporation desires to retain the services of the Employee as a building inspector and the Employee desires to accept the Corporation’s engagement all upon the terms and conditions herein contained.

NOW THEREFORE THIS AGREEMENT WITNESSETH that the parties hereto, in consideration of the mutual covenants and agreements hereinafter set forth, covenant and agree with each other as follows:

PART 1

Position and Term

1. The Corporation hereby appoints the Employee to the position of a building inspector for the Corporation for the period commencing December 5, 2000, and ending November 30, 2001.

Responsibilities

2. The Employee shall well and faithfully perform all the duties of building inspector as provided in the job description attached hereto as Schedule “A” and such additional duties as may from time to time be prescribed by the Council of the Corporation, either by by-law or resolution, or by the Chief Administrative Officer.

Remuneration

3. For the above term of employment by the Corporation, the Corporation shall pay the Employee an annualized salary of thirty-eight thousand eight hundred and ninety-six dollars (\$38,896.00) together with such benefits as are hereinafter set forth and “across the board” salary increases approved for the Corporation’s full-time staff.

PART II

Standard Corporation Benefit Plans

4. The Employee shall participate in all standard benefit plans as may be prescribed from time to time for the Corporation’s group of employees including but not restricted to:
 - (a) group life insurance;
 - (b) dental plan;
 - (c) health care insurance plan;
 - (d) major medical and supplementary hospital plan; and
 - (e) long term and short term disability plans.
5. The Employee authorizes the Corporation to make all necessary payroll deductions and to convey all necessary confidential information for the employee’s participation in the above plans or in any other benefit arrangement provided for in this agreement.

Associations and Continuing Education

6. The Employee, at the expense of the Corporation, shall attend such professional development courses and seminars as may be recommended or approved by Council of the Corporation and the Chief Administrative Officer.

Vacation

7. The Employee shall be entitled to vacation in accordance with the Corporation's vacation policy as set out in the Corporation's Personnel Policies Handbook.

PART III**Termination**

8. The Employee acknowledges that the Corporation may terminate this agreement at any time without notice or compensation in lieu thereof for just cause.
9. The Employee acknowledges that the Corporation may terminate this agreement and his employment, without just cause, at its sole discretion, upon providing the Employee with notice, being the minimum requirement as set out in the *Employment Standards Act, R.S.O. 1990, c. E.14* as amended from time to time, or pay in lieu thereof. The Employee further acknowledges and agrees that upon payment that he shall have no further claim or claims against the Corporation for such termination.
10. The Corporation acknowledges that the Employee may terminate this agreement, at any time upon first giving two (2) weeks notice in writing. The Employee acknowledges that in such case he shall be entitled to no compensation or benefits under this agreement upon the expiry of the said two (2) weeks.
11. Upon termination of employment and the resulting termination of this agreement, the Employee hereby expressly waives and releases any and all rights, claims and interests whatsoever which he now has, or may have in the future, arising out of this agreement or his employment, save as to those expressly provided in this agreement and he does hereby discharge the Corporation from all liabilities therefore and this provision may be pleaded as

a full and effective answer and estoppel to any such claims which he may assert in any civil proceeding. This provision shall be binding upon and enure to the benefit of the respective heirs, executors, administrators and successors of the parties hereto.

PART IV

Miscellaneous

12. The Employee acknowledges the right of the Corporation to promulgate policies and governing its employees and agrees to be bound by all such policies and procedures save and except where they specifically contradict the terms of this agreement.
13. The Employee shall devote his full time and attention to the discharge of his duties under this agreement in that he shall devote that amount of time and attention normally expected of a building inspector. The Employee undertakes and agrees not to commence any employment for or with any other person during the term of this Agreement. The Employee acknowledges that this is a reasonable restriction on the part of the Corporation.
14. The Employee acknowledges that any trade secrets or confidential information he becomes aware of or develops in the performance of his duties under this agreement shall be held by him in the strictest of confidence and not released without the express prior approval of the Corporation's Council. The Employee acknowledges that any benefits arising from the development of such trade secrets shall be the sole property of the Corporation. The Employee further acknowledges that this restriction is reasonable on the part of the Corporation and shall survive the termination of this agreement.
15. The Employee continues to acknowledge that he was not induced by the Corporation to leave his previous employment and agrees to indemnify and hold the Corporation harmless from

any claim directly or indirectly for wrongful inducement or conspiracy to breach a previous contract of employment.

16. The Employee acknowledges having read and understands the Personnel Policies Handbook adopted by the Corporation and agrees to abide by its applicable terms and conditions.
17. The Employee acknowledges having obtained or was afforded the opportunity to obtain independent legal advice in connection with this agreement.
18. Any notice under this agreement shall be deemed to be valid if given in writing and delivered by hand as follows:

(a) to the Corporation at:

Gord Cherney
Chief Administrative Officer
The Corporation of the Town of Pelham
20 Pelham Town Square
Fonthill, Ontario
L0S 1E0

(b) to the Employee at:

c/o Raymond Hill, Sr.
R. R. #2
Ohsweken, Ontario
N0A 1M0

or at such other residential address as the Employee shall provided in writing to the Chief Administrative Officer.

19. The Employee acknowledges that he is under the direct supervision of the Corporation's Chief Building Official. The Employee further acknowledges that it is reasonable for the Chief Building Official, the Chief Administrative Officer, and/or the Corporation's Council to set, on an annual basis, such goals, expectations and priorities, relating to the employ and the duties for which the Employee is responsible. The Employee acknowledges that a review

of his performance shall reflect the reasonableness of these goals, expectations and priorities, and the attainment by the Employee and his department of these goals, expectations and priorities, shall be considered in the said review.

20. If any provision of this agreement is determined to be invalid or unenforceable, or partially invalid or unenforceable, such invalidity or unenforceability shall attach only to such provision or part thereof and the remaining part of such provision and all other provisions hereof shall continue in full force and effect.
21. This agreement is not assignable, either in whole or in part.
22. This agreement shall be governed by the laws of the Province of Ontario.
23. This agreement constitutes the entire agreement between the parties and there are no other collateral representations or warranties.

IN WITNESS WHEREOF the Employee has hereunto placed his hand and seal and the Corporation has hereunto affixed its seal duly attested to by its proper signing officers in that behalf as of the day and year first-above written.

SIGNED, SEALED AND DELIVERED) THE CORPORATION OF THE TOWN OF

In the Presence of

) PELHAM

) PER: *B. Beasom*

)

- Mayor

) PER: *Cheryl Michette*

)

- Clerk

Ernie Cronier

)

Raymond R. Hill-Johnson

Witness as to signature of Raymond R.

)

RAYMOND R. HILL-JOHNSON

Hill-Johnson

)

SCHEDULE “A”
TOWN OF PELHAM
BUILDING AND ENFORCEMENT SERVICES
JOB DESCRIPTION

Position title: Building Inspector

Primary Functions: Assists the Chief Building Official in the performance of his duties including inspections and plumbing inspections in the Town of Pelham and the partner municipalities involved in service sharing.

Reporting Relationships: Reports to the Director of Building and Enforcement Services of the Town of Pelham.

Duties and Responsibilities:

1. Inspects all construction in accordance with the Ontario Building Code Act and the Ontario Building Code and carries out enforcement of the said regulations to ensure compliance.
2. Maintains accurate and comprehensive records of all inspections.
3. Carries out building and plumbing inspections in service sharing partner municipalities.
4. Performs other related duties as assigned by the Director of Building and Enforcement Services which may include by-law enforcement duties from time to time.
5. Reviews applications for permit and related plans and specifications for compliance with the Ontario Building Code Act, Building Code and any other applicable law in preparation for issuance of various permits by the Chief Building Official.
6. Conducts site inspections in compliance with applicable regulations under the Building Code and applicable by-laws.
7. Consults with various persons regarding compliance with provisions of the Building Code and applicable by-laws.
8. Consults with the Chief Building Official, as necessary, in the issuance of orders under the Building Code Act and related regulations and by-laws.
9. Consults with the Chief Building Official, as necessary, in the preparation of

documentation for prosecution activities relating to the Building Code Act and related regulations and by-laws.

Working Relationships:

1. With the public - responds to inquiries and complaints - maintains courteous relations while enforcing regulations strictly but tactfully - encourages self compliance.
2. With other staff - maintains harmonious working relations with senior staff to coordinate activities and maintains cooperation and courtesy with others.
3. With external contacts - usual courtesy and cooperation in obtaining and furnishing information - strict but tactful enforcement of regulations and by-laws.

Qualifications : Completion of community college - Construction technology certificate or equivalent education.

Experience: 3 to 5 years in a municipal building department or related experience.