

THE CORPORATION OF THE
TOWN OF PELHAM
BY-LAW NO. 2700 (2005)

Being a by-law of the Corporation of the Town of Pelham governing
procurement policies and procedures.

WHEREAS the Council of the Corporation of the Town of Pelham has deemed it
desirable to have a by-law to provide for fair, transparent and accountable purchasing and tendering
procedures and thereby to protect Council, vendors and staff involved in the process by providing
clear direction and accountabilities;

AND WHEREAS The Municipal Act 2001, S. O. 2001, c. 25 Part VI, s. 271, states
that before January 1, 2005, a municipality and a local board shall adopt policies with respect to its
procurement of goods and services, including policies with respect to:

- (A) the types of procurement processes that shall be used;
- (B) the goals to be achieved by using each type of procurement process;
- (C) the circumstances under which each type of procurement process shall be used;
- (D) the circumstances under which a tendering process is not required;
- (E) the circumstances under which in-house bids will be encouraged as part of a
tendering process;
- (F) how the integrity of each procurement process will be maintained;
- (G) how the interests of the municipality or local board, as the case may be, the
public and persons participating in a procurement process will be protected;
- (H) how and when the procurement processes will be reviewed to evaluate their
effectiveness; and,
- (I) any other prescribed matter.

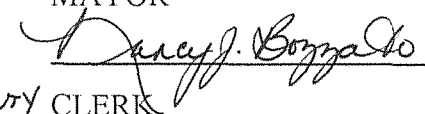
AND WHEREAS the Council of the Corporation of the Town of Pelham has
approved Report TR-32/05, the Procurement Policy, which governs procurement policies and
procedures for the Corporation;

NOW THEREFORE THE COUNCIL OF THE CORPORATION OF THE TOWN
OF PELHAM ENACTS AS FOLLOWS:

- (1) THAT this By-law may be cited as the "Purchasing By-law" and/or "Purchasing
Policy" and/or "Procurement Policy" and/or "Procurement By-law".
- (2) THAT Purchasing Policy FIN/07, attached as Schedule I to this by-law be adopted.

READ A FIRST, SECOND AND THIRD TIME
AND FINALLY PASSED BY COUNCIL THIS
6th. DAY OF SEPTEMBER, 2005 A.D.


MAYOR


DEPUTY CLERK