

THE CORPORATION OF THE  
TOWN OF PELHAM  
BY-LAW #3597 (2015)

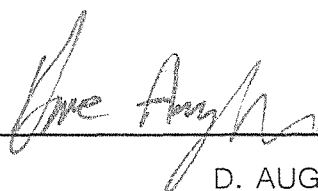
**Being a by-law to authorize the Mayor and Clerk to enter into an Agreement with Comprint Systems Inc., carrying on business as DataFix, for the web-based voter list management service known as Municipal VoterView; and to Repeal By-law #2859(2007), #3090(2010) and #3180(2011).**

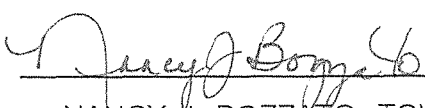
WHEREAS the Council of the Corporation of the Town of Pelham deems it desirable to enter into an Agreement with Comprint Systems Inc., o/a DataFix for web hosting services to support the Municipal VoterView Application;

NOW THEREFORE COUNCIL OF THE CORPORATION OF THE TOWN OF PELHAM ENACTS AS FOLLOWS:

- (1) THAT the Voter List Management Services Agreement attached hereto and made part of this by-law between the Corporation of the Town of Pelham and Comprint Systems Inc. be and the same is hereby approved.
- (2) THAT the Clerk be and is hereby authorized and instructed on behalf of the Corporation of the Town of Pelham to execute the said Agreement and the Clerk is hereby authorized to affix the Corporate Seal thereto.
- (3) THAT By-laws #2859(2007), By-law #3090(2010) and By-law #3180(2011) be and are hereby repealed.

ENACTED, SIGNED & SEALED THIS 7<sup>th</sup> DAY OF APRIL, 2015 A.D.

  
D. AUGUSTYN, MAYOR

  
NANCY J. BOZZATO, TOWN CLERK



## Service Agreement

Between

**The Town of Pelham**

Hereinafter "Municipality"

- And -

**Comprint Systems Inc., Carrying on Business as DataFix**

Hereinafter "DataFix"

**For Internet Voter Lookup, Mobile/Electronic Voter Strikeoff services  
and Voter Notification Packages**

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Page | 1

IV, Mobile/Electronic Strikeoff and Voter Notification Packages  
The Town of Pelham

March 9, 2010

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**Content**

**1. Introduction ..... 3**

**2. Purpose ..... 3**

**3. Services/Hosting Environment ..... 3**

**4. Internet Voter Lookup (IVL)..... 3**

**5. Mobile/Electronic Voter Strikeoff ..... 4**

**6. Production of Voter Notification Packages..... 4**

**6.1 The Voter Notification Package..... 5**

**7. Term of Agreement..... 5**

**8. Fees and Payment Terms..... 6**

**9. Cancellation/Termination ..... 7**

## **1. Introduction**

Municipal VoterView (MVV) is an Internet-based application designed to provide municipal elections officials with an electronic view of their electoral information including the ability to make corrections to the list, to access various voter counts needed for electoral planning.

In addition to its List Management services, MVV also offers Internet Voter Lookup (IVL) and Mobile/Electronic Voter Strikeoff services.

## **2. Purpose**

This Agreement is intended to identify and confirm the service levels and support technology requirements for the Internet Voter Lookup and Mobile/Electronic Voter Strikeoff services.

## **3. Services/Hosting Environment**

The MVV Application service for the Municipality will also include Internet Voter Lookup and Mobile/Electronic Voter Strikeoff services.

## **4. Internet Voter Lookup (IVL)**

The Internet Voter Lookup service will allow voters within the Municipality to check the Voters' list to ensure they are registered to vote as well as determine their voting location. Based on a query from a voter, a "Yes" or "No" confirmation will be provided. In addition, the polling location for the address they specify will also be provided.

The URL for the IVL service will be that of Municipality's and there will be no reference to DataFix. The IVL service will accept HTTP Get, HTTP Post or SOAP requests.

DataFix will provide the Municipality the following for the Internet Voter Lookup:

1. A user interface for the IVL service to be operated by the Municipality and from the Municipality's own Website.
2. Database maintenance.
3. Query results presented in an XML format.
4. Example code for the initial set of the IVL on the Municipality's website.
5. Appropriate passwords for operating the IVL service.

The Municipality will be responsible for creating the user interface required, maintaining the web server and hosting the site.

## **5. Mobile/Electronic Voter Strikeoff**

MVV Mobile is a Windows application that enables the municipality to use the electronic voter strike-off capabilities of MVV at roving polls or other off-site locations. MVV Mobile can also provide backup capabilities in the event that Internet connectivity is unavailable or lost during an advance poll or on voting day. Once the connection is restored, elector strike-offs recorded in MVV mobile will be uploaded to MVV along with the polling location, the poll date, and the strike-off time.

## **6. Production of Voter Notification Packages**

DataFix will produce, through its partner Doculink Canada, an individual voter card for each elector contained on the voters' list for the municipality. The voter cards will be grouped by household containing up to nine cards per letter package.

## **6.1 The Voter Notification Package**

Each Voter Notification Package will consist of the following:

- a) Outer Envelope – 24 lb white wove 6 x 9 with double window printed black
- b) Notice of Voter Registration per household – 8.5" x 11" printed on 50 lb offset

## **7. Term of Agreement**

This Agreement will become effective from the date of signing to December 31, 2010. On or before December 31, 2010, this Agreement can be renewed to provide ongoing elector information management services.

## 8. Fees and Payment Terms

The fee for providing Internet Voter Lookup and Mobile/Electronic Voter Strikeoff services is **\$2,250.00** plus applicable taxes, and is based on the following calculations:

- a. Internet Voter Lookup - \$1,050.00
- b. Mobile/Electronic Voter Strikeoff - \$1,200.00

### 8.1 Payment Terms

Payment terms are as follows:

- a) An invoice for \$1,125.00 will be forwarded to you upon receipt of a signed agreement.
- b) An invoice for the remaining balance of \$1,125.00 will be forwarded to you in October 2010

#### **Note:**

- 1. Voter Letter packages are available at \$0.38 per package **plus postage**
- 2. A quotation will be provided for any additional services requested.

## 9. Cancellation/Termination

Either party may terminate this agreement at any time by giving 60 days written notice to the other party.

## Approval

The following concur with the contents of this Agreement:

### DataFix:

40 University Ave  
Suite 1010  
TORONTO ON M5J 1T1

Contact: Jim Stewart  
National Director  
Election Services



DataFix Representative

James A. Stewart

Name (please print)

March 9<sup>th</sup>, 2010

Date

### The Town of Pelham

20 Pelham Town Square  
FONTHILL ON LOS 1E0

Contact: Cheryl Milette  
Clerk



Municipality Representative

CHERYL MILETTE

Name (please print)

MARCH 16, 2010

Date