

THE CORPORATION OF THE
T O W N O F P E L H A M
BY-LAW #594 (1980)

Being a by-law to authorize the carrying on of a Community Programme of Recreation within the meaning of the regulations under the Department of Education Act, to provide for the operation, maintenance and management of parks and to provide for the establishment, operation and maintenance of Community Centres pursuant to the Community Centres Act and the regulations made thereunder.

(1) The Council of the Corporation enacts as follows:

- (a) Pursuant to regulations made under the Department of Education Act, a Community Programme of Recreation is hereby established for the residents of the Municipality.
- (b) Pursuant to Section 377/63 of the Municipal Act, a programme of Park Management is hereby established for the residents of the Municipality.
- (c) Pursuant to the Community Centres Act and the regulations made thereunder, a Community Centre (or Centres) is hereby established for the residents of the Municipality.
- (d) The said Community Programme of Recreation, the said Programme of Park Management and the said Community Centre (or Centres) shall be directed, managed and controlled on behalf of the Council of the Corporation by a Committee known as the Town of Pelham, Parks, Recreation & Community Centres Committee.

(2) Committee Appointment -

- (a) The said Committee shall consist of four to twelve members appointed by resolution of Council, all of whom shall be residents of the municipality and at least four of whom shall be members of the Municipal Council.
- (b) Each member of the said Committee shall hold office for a term of one year and thereafter until his successor is appointed.
- (c) The appointment of the said Committee shall be made annually at the first regular meeting of the Council, or as soon thereafter as is expedient. The members shall hold office until their successors shall have been appointed, provided that all members shall hold office during the pleasure of the Council of the Corporation.

(3) Administration -

- (a) Subject to approval of Council:

(1) The Committee shall formulate policies, rules and regulations for and relating to the administration of community programmes of recreation.

(2) The Committee shall adopt and enforce rules and regulations pertaining to the proper conduct of all community programmes of recreation.

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(3) The Committee shall make rules and regulations for the conduct of all persons who may in any way participate in or be in attendance at any part of the programme.

(b) The said Committee shall hold regular monthly meetings.

(c) A majority of the whole number of members required to constitute a Committee is necessary to form a quorum.

(d) The Chairman of the Committee shall be appointed annually by the Mayor and shall be a member of the elected Council.

(e) The Committee shall report to Council by means of submission of minutes of all meetings for Council approval, and provide other reports which may be required from time to time.

(f) The said Committee is authorized to work jointly with other municipal services in establishing, operating and maintaining a supervised public recreation system.

(g) The said Committee may appoint as it deems necessary Sub and Adhoc Committees to act in an advisory capacity to the Committee.

(h) In carrying out the provisions of this by-law the said Committee shall at all times by the agent of the Municipal Corporation and while acting bona fide within the limits of the authority of this by-law neither the Committee nor any member thereof shall incur any liability by reason of anything done or left undone by the Committee; provided however, that nothing in this paragraph contained shall authorize or empower the Committee to incur any debt, liability or obligation for which the Municipal Corporation shall become liable without having previously obtained the consent of the Council of the Corporation.

(4) Programme & Facilities -

(a) The said Committee shall conduct or encourage and assist the programmes of recreation which will meet the needs and interests of the inhabitants of the Municipality. Such programmes shall include the social, cultural and physical aspects of recreation as applied to each age group, both male and female.

(b) The said Committee shall assist, encourage and advise groups, organizations and persons to initiate and carry on recreational activities in the Municipality.

(c) The said Committee shall conduct a programme of recreation and shall conduct and supervise recreational activities.

(d) The said Committee shall assist, encourage and provide advisory services on request to all groups, organizations or persons carrying on recreational activities in the Municipality.

(e) The said Committee shall conduct and supervise organized public recreation activities and is authorized to work jointly with other municipal departments to provide and establish, operate, conduct and maintain a supervised recreation system and to operate, improve and maintain property, both real and personal, for parks, playgrounds, recreation centres, and other recreation facilities and activities.

(f) The said Committee shall assist in the co-ordination of community recreational events.

(g) The said Committee shall operate, maintain, manage and develop on behalf of the said Corporation all recreational centres, parks, playgrounds and other real property of a like nature vested in or leased by the Corporation and used or designed for recreational purposes and shall be in charge of, manage and make available for recreational purposes all recreational equipment, recreational facilities and other personal property belonging to the said Corporation and used or designed for recreational purposes.

(h) The said Committee shall operate, maintain and manage on behalf of the said Corporation all properties which are now or which may hereafter be established as community centres, pursuant to the Community Centres Act, or the regulations made thereunder.

(5) Finance -

(a) The Committee shall in each year submit and interpret to Council an operating and a five year capital budget in a form approved by Council for Council's approval. The time of submission shall be determined yearly by Council.

(b) No debt or obligation shall be incurred by the said Committee and no payments shall be made by or on behalf of the said Committee unless duly authorized by resolution of the Council.

(c) The said Committee may incur expenditures to the extent provided in the annual approved budget or as approved by Council.

(d) The said Committee may solicit or receive gifts or bequests of money and services to be applied in furtherance of the community programs of recreation.

(6) Staff -

(a) The Committee may recommend appointment of a qualified and competent Director of Recreation and such assistance or other personnel as may be required to carry out the directions of the said Committee, and such persons when appointed or engaged with the approval of Council shall be the employees of the Corporation.

(b) The Committee may appoint as recommended by the Director of Recreation, part time recreation workers.

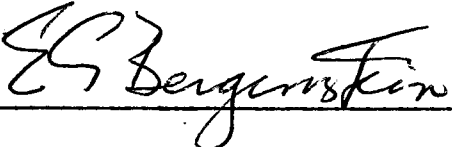
(7) Public Relations -

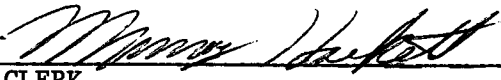
(a) The said Committee shall at all times keep the inhabitants of the municipality aware of the recreation opportunities which are available and will continually interpret to the public the total community programme of recreation.

(b) The said Committee shall inform the residents of the Municipality of the benefits of and the opportunities for recreation, and shall publicize the community programme of recreation.

(8) All prior by-laws or parts of by-laws of the Town of Pelham inconsistent with this by-law are hereby repealed.

READ A FIRST, SECOND AND THIRD TIME
AND FINALLY PASSED BY COUNCIL THIS
11th. DAY OF FEBRUARY, 1980 A.D.


MAYOR


CLERK